



Wigginton Parish Council

Village Hall, Chesham Road, Wigginton HP23 6EH

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To Councillors: Steve Walker (Chair), Trenna Axon (Vice Chair), Charles Maisey, Sharon O'Sullivan, Celia Pattison-Lora, Harriet Stillwell and Keith Western

Notice is hereby given that a meeting of Wigginton Parish Council will be held on Tuesday 18th July 2023 at 8 pm, Village Hall, Chesham Road, Wigginton, HP 23 6EH for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Members of the public and press are allowed by legislation to attend this meeting.
Please note that meetings may be recorded.

Gosia Turczyn

Gosia Turczyn
Clerk to the Parish Council
12.07.2023

Members requiring further information or clarification on items on this agenda are requested to enquire prior to the meeting.

AGENDA

23/31 Apologies.

To consider and accept apologies.

23/32 Interest and Dispensations.

To receive any declarations of interest for items on the agenda or requests for dispensation.

23/33 Public Participation (max 15 minutes).

Members of the public can raise matters of concern or queries.

23/34 Minutes

To approve and sign the minutes of Wigginton Parish Council meeting held on the 20th June 2023 as a true and accurate record of proceedings.

23/35 Parish Website and Communications Strategy

To receive a verbal update from Cllr Western.

23/36 Reports to Council

- a) Clerk's report. Appendix 1
To note the report circulated prior to the meeting.
- b) Warden's report. Appendix 2
To discuss matters arising from the report and approve expenditure if required.
- c) PCSO report.
Included in the Clerk's report.

23/37 Planning Matters

- a) Application (s):
 - 23/01452/FHA Replace existing front garage with 1.5 storey front extension & single storey side extension 1 Fox Close Wigginton Tring Hertfordshire HP23 6ED
 - 23/00672/FUL Construction of a new dwelling and detached double garage with crossover. 1 Fox Close Wigginton Tring Hertfordshire HP23 6ED
 - 23/01626/FHA Part two storey, part single storey rear and front extensions Copper Beech 12 Fox Close Wigginton Tring Hertfordshire HP23 6ED
 - 23/01568/LDP New access door, 2 new windows and internal modifications to existing garage Treetops Hemp Lane Wigginton Tring Hertfordshire HP23 6HE
- b) Decision (s):
 - 23/00768/FHA Chiltern Summit, Chesham Road, Wigginton, Tring, Hertfordshire, HP23 6HX, Extension over and behind existing adjacent garage. Refused
 - 23/01146/LDE 7 Highfield Road, Wigginton, Tring, Hertfordshire, HP23 6EB, Retention of timber-fenced enclosure to eastern side of dwelling. Granted

23/38 Community Projects and Events.

- a) To discuss the Big Picnic event.
- b) To retrospectively approve an expenditure for a marque and first aid gazebo and banner at a total cost of £1,015.75. This was purchased by Cllr Walker and he is seeking a reimbursement upon Council's formal approval of the payment.
- c) Wigginton Fireworks 2023. Appendix 3
To agree the proposal put forward by Friends of Wigginton.

23/39 Clerk's Laptop and Software

To approve an expenditure of up to £500 for Clerk's new laptop and software and agree arrangements for purchase.

23/40 Highways and Footpaths

- a) To receive an update from HCC Highways on parking restrictions at the entrance/exit to the Sport Field.
- b) To receive an update from HCC Highways on the recent speed and volume survey results.

c) To review the Chiltern Society Footpath annual report. Update from Cllr O'Sullivan.

23/41 Internal Audit Review and Actions Appendix 4

- a) To agree response following the internal audit report and actions if required.
- b) Review of the effectiveness of the internal audit and auditor.

23/42 Finance. Appendix 5

- a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and monthly budget report.
- b) To pass resolution to authorise schedule of payments circulated prior to the meeting.
- c) To note receipt of income.

23/43 Any other business not requiring formal decision.

Meeting close.

Next meeting will be held on the 15th August 2023 at 8 pm.